

**City of Phillips**  
Phillips Planning Commission  
Municipal Building  
Monday March 11<sup>th</sup>, 2024, at 5:30pm

Committee members: Charles Peterson - Chair, Mark Brzeskiewicz, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:\_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson \_\_\_\_, Joe Perkins\_\_\_\_, David Scholz\_\_\_\_, Mark Brzeskiewicz\_\_\_\_, Patricia Stephan\_\_\_\_, Ted Kempkes \_\_\_\_ and Scott Holoubek \_\_\_\_.

**Discussion-Action Items:**

1. Discussion/ Action: Comprehensive plan update.
  - a. Review appendixes

2. Adjournment

Meeting Minutes  
Phillips Planning Commission  
March 11<sup>th</sup>, 2024

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:30pm  
Members Present: Chuck Peterson, Joe Perkins, David Scholz, Mark Brzeskiewicz, Ted Kempkes, Scott Holoubek and Shelby Kosmer

Others Present: Lyn Ludwig and Shirley Smith

**Discussion-Action Items:**

1. Discussion/ Action: Comprehensive plan update.

a. Review appendixes


Planning Commission went through each page of the appendixes to determine if they would keep the item in the comprehensive plan. Some members questioned whether the letter from Nick Trimner should be included as it was an opinion-based letter regarding the city needing an administrator however, the planning commission questioned the City's ability to fund that. This letter will remain in the plan as it is a suggestion for the City.

The only item they removed is a walkability score sheet provided by Lyn Ludwig as it was more of a power point slide and didn't have a clear understanding of what the score was and how it was calculated.

Kempkes/Brzeskiewicz moved to approve the appendixes presented minus the walkability score page. Carried

The planning commission discussed the idea of adding a photo to the cover of the comprehensive plan and a little saying to the front to make it more personalized.

2. Kempkes/ Scholz moved for adjournment. 6:33pm



Shelby Kosmer  
City Clerk-Treasurer

